

# **15 FAM 600 MAINTENANCE AND IMPROVEMENT OF REAL PROPERTY ABROAD**

## **15 FAM 610 AUTHORITY, SCOPE, AND POLICY**

*(CT:OBO-5; 03-21-2006)  
(Office of Origin: OBO)*

### **15 FAM 611 AUTHORITY**

*(CT:OBO-1; 04-29-2005)  
(Uniform State/USAID/Commerce/Agriculture/DIA)*

The Foreign Service Buildings Act (22 U.S. Code (U.S.C.) 291-302, in particular Section 296A), as amended, is the authority for 15 FAM 600.

### **15 FAM 612 SCOPE**

*(CT:OBO-5; 03-21-2006)  
(Uniform State/USAID/Commerce/Agriculture/DIA)*

This policy covers the maintenance, repair, alteration, and improvement of U.S. Government-owned/long-term leased (GO/LTL) and short-term leased (STL) properties acquired under the authority of the Foreign Service Buildings Act of 1926, as amended. Exceptions for USAID-owned *or LTL* buildings are noted. Building projects funded by USAID are also covered in 15 FAM 1000. Procedures and guidelines to implement these regulations are found *throughout chapter 15 FAM 600* and in 15 FAH-1, Facilities Maintenance Handbook. *The handbook* contains instructions and forms to establish and implement comprehensive maintenance programs and annual inspections as required by 22 U.S. Code (U.S.C.) 296A and 15 FAM 600. Direct questions or comments to the Area Management Division (OBO/OM/AM) or the Facilities Management Division (*OBO/OM/FAC*) in the Operations and Maintenance Office of the Bureau of Overseas Buildings Operations.

## **15 FAM 613 POLICY**

*(CT:OBO-5; 03-21-2006)*

*(Uniform State/USAID/Commerce/Agriculture/DIA)*

- a. All posts *must* adequately and properly maintain all facilities abroad.
- b. Each mission *must* establish and implement a comprehensive preventive, routine, and special maintenance program covering all facilities and major support systems using 15 FAH-1, Facilities Maintenance Handbook. It provides standard procedures that must be followed for establishing maintenance programs and for the continuous evaluation of post maintenance needs. Deviations must receive prior approval from the Bureau of Overseas Buildings Operations (OBO). This policy is not applicable to USAID.
- c. Posts must survey and inspect each building and its support systems annually and must document and maintain the findings on file for review by OBO or Office of the Inspector General (OIG) *employees*. Each post must prepare an Annual Inspection Summary Report (AIS) following the procedures in 15 FAH-1, Facilities Maintenance Handbook, and must use it to substantiate budget requests for routine and special maintenance funding. This policy is not applicable to USAID.

## **15 FAM 614 THROUGH 619 UNASSIGNED**